

**Watchtree Nature Reserve**

Great Orton, Carlisle, CA5 6NL

**Location: Using the whole Nature Reserve**

<b>Title :</b> 'Map Making'	<b>Date of Assessment :</b> 21/10/2020	<b>Risk Assessor :</b> Caroline Salkeld
<b>Risk Assessment Reference :</b> EDU 022	<b>People involved in making this assessment :</b> Caroline Salkeld, Charlotte Gray	
<b>Task/ Process :</b> Map Making	<b>People at Risk :</b> Employees, Members of the Public, Volunteers, New and Expectant Mothers, Children & Young Persons, Visitors	

<b>Hazard : Inclement Weather</b> Extremes in weather causing discomfort / health risks for activity participants
<b>Control Measures:</b>
1. Consideration to be given to high temperatures and exposure to sun by the responsible organisation
2. Prior to session all parents should be requested to provide suitable outdoor clothing including wellingtons or boots by the responsible organisation

<b>Hazard : Infection</b> Infection caused by cuts and scrapes during activities
<b>Control Measures:</b>
1. Qualified first aider and ample supply of first aid kit to be present at every stage of activity
2. Exposed cuts must be covered
3. Hand wash facilities provided for all individuals involved in the session
4. All individuals in the session should be instructed to wash their hands regularly and particularly before eating
5. Where NAEM (New and expectant mothers) are involved in the session they should be individually risk assessed by the organisation responsible
6. Any cuts which occur during the session should be reported to a qualified first aider immediately

<b>Hazard : Public or Visitor Access</b> Session takes place during open hours therefore there are likely to be members of the public around during activities
<b>Control Measures:</b>
1. Maximum 8:1 ratio for all activities
2. All activity participants should be in sight of an instructor at all times
3. All instructors to be aware of public access to activity areas
4. Each instructor to carry a mobile phone and have contact numbers for other instructors in the group and the Watchtree Visitor Center
5. Instructors are responsible for the whereabouts and well-being of all individuals in their care
6. Only individuals from the organisation responsible should take part in the session

<b>Hazard : Uneven, Wet or Slippery Floors</b> Slips, trips or falls caused by uneven, wet or slippery floors
<b>Control Measures:</b>
1. Maximum 8:1 ratio for all activities
2. Prior to session all parents should be requested to provide suitable outdoor clothing including wellingtons or boots by the responsible organisation
3. Potentially slippery wooden areas covered in mesh to increase grip
4. Qualified first aider and ample supply of first aid kit to be present at every stage of activities
5. Each instructor to carry a mobile phone and have contact numbers for other instructors in the group and the Watchtree Visitor Center
6. Where NAEM are involved in the session they should be individually risk assessed by the organisation responsible
7. All participants should stick to the paths provided during all activities
8. Reminder to participants to be cautious if climbing over items on the reserve, e.g. logs, branches, etc. Model how to step over branches, cones etc.

<b>Documents Associated with this Risk Assessment:</b>	
<b>Review Date :</b> 04/10/2021	<b>Reviewer :</b> Ryan Dobson