

Watchtree Nature Reserve

Great Orton, Carlisle, CA5 6NL

Location: Visitors centre

Title : Covid-19 Public use of Visitor Centre.	Date of Assessment : 11/03/2021	Risk Assessor : Ryan Dobson
Risk Assessment Reference : RA089	People involved in making this assessment : Sarah Gibson, Ryan Dobson	
Task/ Process : Covid control - use of toilets and cafe	People at Risk : Employees, Members of the Public	

Hazard : Infection Spread of Covid-19 virus through shared use of public amenities
Control Measures:
1. Only one user (or multiple users from the same household/bubble) to enter the toilets at any time.
2. All users must sanitise their hands before entering the building - using the sanitiser station provided
3. All users should sanitise their hands when entering and exiting the building using the sanitiser station provided.
4. Any queue for the toilets or the cafe should be formed outside of the building using the designated areas provided. There will be Watchtree Team member will manage the queue allowing one in and one out.
5. The main door to the visitors centre must remain open to improve air flow
6. Users in a toilet queue must follow social distancing guidelines
7. Toilet check/cleaning frequencies will be increased to 2 hour intervals which will include sanitising of all contact points - handles, taps etc. Cleaning schedule completed & visible to users for reassurance that regular cleaning is in place. Toilets to be closed during cleaning period.
8. Signage requesting that all users where face coverings when inside the building – subject to Gov guidance
9. Kitchen door to be kept close if not in use. No Access sign to be fixed to the door
10. Main corridor wall mounted barrier tape in use with No Access sign attached.
11. Users must not enter any other area of the visitors centre i.e. kitchen, offices or main room
12. All food and hot drinks is served over counter to reduce contact.
13. Multiple hand washing stations are in place for staff to use.
14. There is a maximum of two customers in the cafe for take away service at anytime. (managed by door personnel).
15. There is a designated one way system guiding visitors in the cafe area.
16. Staff are protected by wearing face coverings and a screen is in place at the serving counter.
17. WNR personnel to be present in the building ensuring that social distancing is adhere to, administering cleaning tasks, answering telephone and handling visitor queries

Hazard : Public or Visitor Access Visitors entering the building unannounced causing spread of infection.
Control Measures:

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| 1. Face coverings to be worn by all visitors entering the building |
| 2. WNR Team member in place on the door advising visitors and managing entry/queues |

Documents Associated with this Risk Assessment:	
Review Date : 01/05/2022	Reviewer : Ryan Dobson